

# Notice of Licensing Committee



Date: Tuesday, 27 June 2023 at 10.00 am

Venue: Committee Room, First Floor, BCP Civic Centre Annex, St Stephen's Rd, Bournemouth BH2 6LL

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## Membership:

### Chair:

Cllr D A Flagg

### Vice Chair:

Cllr S Moore

Cllr B Castle  
Cllr A Chapmanlaw  
Cllr M Dower  
Cllr G Farquhar

Cllr A Filer  
Cllr E Harman  
Cllr P Hilliard  
Cllr M Howell

Cllr A Keddie  
Cllr C Matthews  
Cllr J Richardson  
Cllr L Williams

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All Members of the Licensing Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5679>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services on 01202 096660 or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

19 June 2023

**DEBATE  
NOT HATE**



Available online and  
on the Mod.gov app

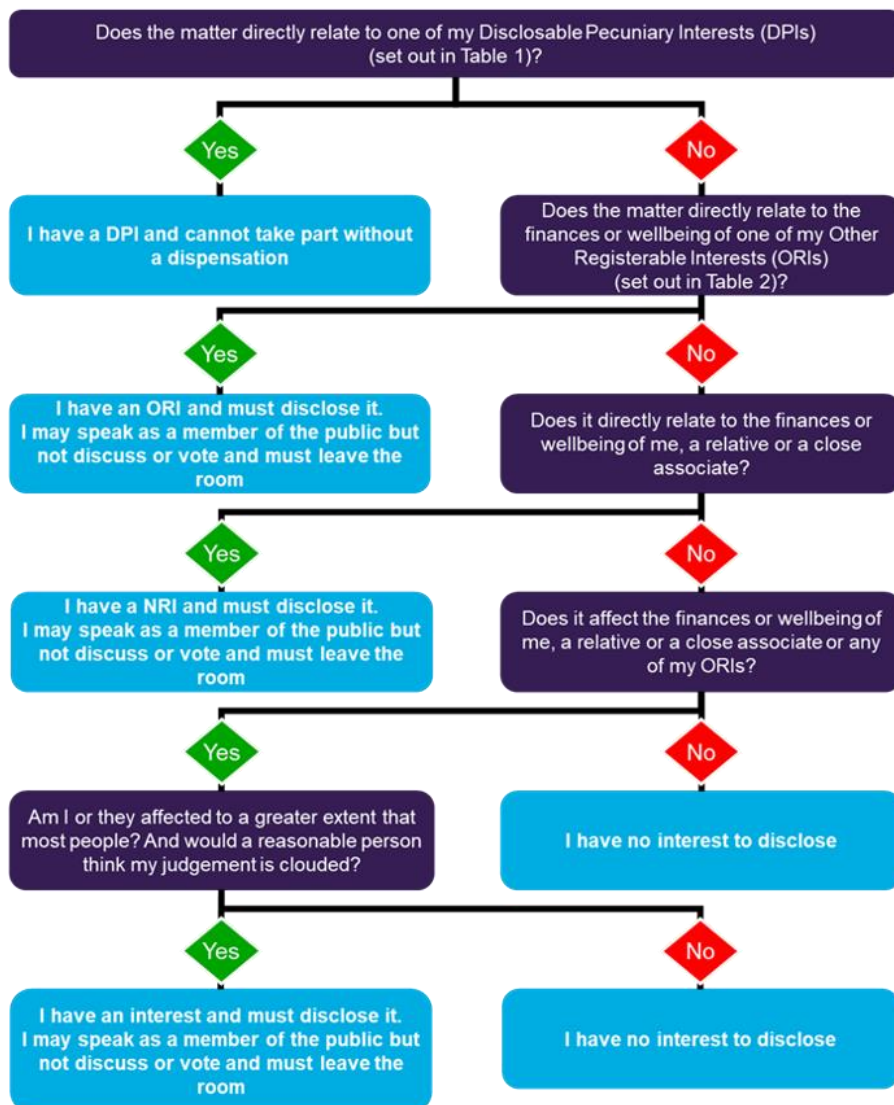


## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. **Apologies**

To receive any apologies for absence from Councillors.

## 2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. **Confirmation of Minutes**

To confirm and sign as a correct record the minutes of the Licensing Committee held on 24 May 2023 and the Licensing Sub Committees held on 28 April and 31 May 2023.

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## 5. **Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is midday 3 clear working days before the meeting.

The deadline for the submission of a public statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

## 6. **Consideration of amendments to the BCP Taxi and Private Hire Vehicle Policy**

The purpose of this report is to consider recommended amendments to the current BCP Council Taxi and Private Hire Vehicle Policy 2021, relating to the age of new or replacement vehicles at first licence and the maximum age of licensed vehicles.

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The BCP Taxi and Private Hire Trade association who represent the licenced trade have requested amendments in order to support current licence holders who are experiencing difficulties in sourcing and purchasing suitable vehicles which meet the current Policy requirements.

At the Licensing Committee on 9 March 2023, it was recommended that officers meet with the trade representatives and discuss the issue in more depth. This discussion took place on 27 April. Following this, it was agreed to recommend amendments to the policy to support the purchase of new vehicles, as there are approximately 300 which need to be changed by the end of the year, in order to comply with Euro 6 emission standards.

The recommendation within the report is also to remove the age restriction on wheelchair accessible vehicle (WAV) in order to encourage the purchase and licence of such vehicles to support passengers in wheelchairs. We currently have 60 (WAVs).

**7. To consider the latest Hackney Carriage unmet needs survey**

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Currently there is a restriction on the number of hackney carriage vehicle licences issued within the Bournemouth and Poole hackney carriage zones. There is no restriction on the number of hackney carriage licences issued in the Christchurch hackney carriage zone.

The current BCP Council Taxi and Hackney Carriage Vehicle Policy 2021 specifies that any new hackney carriage vehicle licence will only be issued to a suitable wheelchair accessible vehicle.

In order to maintain a restriction on the quantity of hackney carriage vehicle licences issued the local authority must be able to demonstrate that there is no unmet need which would require additional licences to be issued. Current good practice requires local authorities to undertake an unmet needs survey every three years.

**8. Forward Plan**

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To consider, update as required and agree the Committee's Forward Plan.

No other items of business can be considered unless the Chair decides the matter is urgent for reasons that must be specified and recorded in the Minutes.